

ANNUAL REPORT

2020



**FIRST PRESBYTERIAN
CHURCH**

**MT. PLEASANT, MICHIGAN
ANNUAL MEETING JANUARY 31, 2021**

*The Annual Meeting
of
The Congregation and Corporation
of
The First Presbyterian Church
Mt. Pleasant, Michigan
January 31, 2021*

FIRST PRESBYTERIAN CHURCH STAFF 2021

Rev. Andrew Leigh Miller	Pastor
Mary Jo Cox	Director of Worship & Arts
Nick Baker	Youth Technology
Mark Cox	Handbell Director
Eric Jarman	Administrative Assistant
John Loubert	Sexton
Dave Patton	Church Treasurer
Martha Riggs	Clerk of Session

FIRST PRESBYTERIAN CHURCH
2020 ANNUAL REPORT
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Annual Report
Rev. Andrew L. Miller, Pastor
2020

Some of the Highlights from 2020

First Presbyterian Church (FPC) lives into its mission statement, “Opening Doors, Living God’s Word,” by not only looking inward, but outward. FPC continues to grow in faith and discipleship.

- Hosted the Isabella County Restoration House Rotating Homeless Shelter twice (in partnership with the Church of Jesus Christ of Latter-day Saints), in which 30 to 35 guests were served each night
- Paid for a food truck for the Pantry
- The Infant Pantry a partnership between Community Compassion Network (CCN), the Brockman Family and FPC continued to reach many in the community as many as 200 babies a month. FPC was sad to see the Infant Pantry move out in December to the William and Janet Non-Profit Center.
- Worshiped on the front lawn
- Officiated three funerals
- Welcomed three new members
- The congregation and I received a \$50,000 Lilly Grant for a time of Renewal and Sabbatical that was to take place in the summer of 2021 but has been delayed until the spring of 2022 because of the pandemic
- The biggest challenge of 2020 was navigating through a world pandemic, COVID-19. We suspended church activities and moved to hosting virtual worship, which meant a steep learning curve on how to move to worship on-line yet with patience, guidance of several volunteers, and the help of God we managed to do things well.
- Four new Cluster Groups of 3 to 6 people began to support and encourage one another through the pandemic
- Through the spring until the summer each Wednesday Mary Jo Cox provided 15 to 20 minutes of much needed inspirational music virtually and each Thursday, I held a virtual time of worship and prayer for about 15 minutes

2021 TERMS OF CALL
ANDREW L. MILLER
FIRST PRESBYTERIAN CHURCH MT. PLEASANT MI
LAKE HURON PRESBYTERY
January 1, 2021 to December 31, 2021
JANUARY 31, 2021

Compensation:

Salary in the sum of \$ 36,323.59 a year in equal regular payments

Housing Allowance \$ 24,100.00 a year in equal regular payments

SECA \$ 4,817.98 equal to 50% of the SECA liability

Benefits:

Board of Pensions \$ 24,525.86

In addition we will provide:

403B (or similar) \$ 3,306

Dental \$ 1,609.08

Life Insurance \$ \$790

Vision Insurance \$ 157.44

Vacation of 28 days (4 Weeks) (including same number of Sundays)
(Time Period)

Study Leave of 14 days (2 Weeks) (including same number of Sundays)
(Time Period)

Retreat Days of 4 Days (No Sundays)
(Time Period)

Required Minimums are four (4) weeks vacation and two (2) weeks study leave.

Reimbursable Expenses

Professional Development \$ 2,700

Church Business Expenses \$ 700

Mileage for Church-related Business Travel \$ 1,200

First Presbyterian Church, Mt. Pleasant, Michigan
Minutes-Annual Congregational and Corporate Meetings
Sunday, January 26, 2020

The annual meeting of the congregation and corporation were part of the corporate worship service. Worship began at 10:30am in the sanctuary. At 11:25am, following the offering, the Lord's Prayer and a hymn, a quorum was declared present.

It was **moved, seconded, and carried** to accept two sets of minutes as presented. These included the Annual Congregational Meeting of January 27, 2019 and the Special Congregational Meeting of June 2, 2019 to elect the slate of church officers.

It was **moved, seconded, and carried** to receive the 2019 Annual Report.

It was **moved, seconded, and carried** to have Kim Lapp, former treasurer, moderate the discussion regarding the pastor's terms of call. Andrew Miller and his family were excused.

The 2020 terms of call are within the mean range of other senior pastors in the presbytery.

It was **moved, seconded, and carried** to accept the 2020 terms of call (page 2 of annual report).

2020 Terms of Call for Rev. Andrew L. Miller:

Compensation:

- Salary in the sum of \$34,369.66 a year, in equal regular payments
- Housing allowance of \$24,100.00 a year, in equal regular payments
- SECA allowance equal to 50% of your SECA liability (expected to be approx. \$4,670.28)

Benefits:

- Board of Pensions: \$23,811.52
- Family dental insurance through The Board of Pensions of the Presbyterian Church (U.S.A.) (expected to be approximately \$1,632.36)
- Life Insurance: \$790
- Vision Insurance: \$157.44
- 403B Contributions of \$3,306 per year, in equal regular payments
- Paid Vacation of 28 days (4 weeks), including than 4 Sundays.
- Paid Study Leave of 14 days (2 weeks), including 2 Sundays.
- Retreat Days of 4 days not to include Sundays
- Paid Sick Leave according to the same schedule provided for church employees in the Employee Handbook of the church.

Reimbursable Expenses

- Professional Development (including study leave, professional travel, professional publications or similar expenses for professional development) of \$2700/year.
- Mileage for Church-related travel (including visitation to church members, travel to presbytery meetings or similar expenses for the benefit of the church) of \$1200/year.
- Church Business Expenses (to carry out the mission of the church) of \$700/year.

Andrew Miller and family returned to the congregational meeting.

The 2020 budget was presented by Kim Lapp. It was **moved, seconded and carried** to endorse the 2020 budget.

The Annual Meeting of the Congregation was adjourned and the Corporate Meeting called to order.

The slate of 2020 Corporate Officers were **moved, seconded, and carried**.

Megan Goodwin
Norma Richardson
Wilson Gyasi
Kim Lapp
Tom Miles
Mary Lu Yardley
John Monahan
Kim DeWitt
Bob Berryman
Amy Madsen
Martha Riggs
Paul Klunzinger

The meeting was closed with prayer and adjourned at 11:33am.

Respectfully submitted,

Martha Riggs, Clerk of Session

Special Congregational Meeting
Election of Officers, Class of 2023
First Presbyterian Church
Mt. Pleasant, Michigan
September 13, 2020

The meeting was called to order by the Moderator, the Rev. Andrew Miller, at 11:05 am during the morning worship service. Prayers during the worship service constituted as an opening prayer for the meeting.

A quorum was present.

The meeting was called to elect members to the Session, the Board of Deacons, reducing the number of elders and deacons, and to change the By-Laws and Manual of Operations. The Nominating Team recommended, and the Session approved on May 17, 2020, to change the number of elders and deacons in each class from 4 to 3 beginning with the Class of 2024. The Class of 2024 will be nominated in spring 2021.

Mary Lu Yardley, chair of the Nominating Committee, presented the slate of nominees.

Session, class of 2023 (4)	Marge Haven	Doug Lapp
	David Stevens	Jeff Ellis
Deacons, class of 2023 (4)	Eric Jarman	Sandy Thompson
	Linnet Stevens	Landis Anderson

The floor was opened for nominations. There were none. **Moved, seconded and carried unanimously to elect the above slate for Elders and Deacons.**

Moved, seconded and approved to change the By-Laws and Manual of Operations to allow the congregation to meet electronically if unable to meet in person, such as with the current pandemic. There will be a two-week notification prior to the meeting and the quorum (10% of the members) will remain the same for in-person and electronic meetings. When we are unable to meet in person, Session, Deacons and Teams will be allowed to meet electronically.

Motion made, seconded and carried to adjourn.

The meeting was closed with the charge and benediction at 11:12.

Respectfully submitted,

Martha Riggs, Clerk of Session

2020 Annual Statistical Report of the Clerk

Active members as of December 31, 2019 160

Gains

Reaffirmation of Faith 1

Certificate 2

Total Gains 3

Losses

Deaths 5

Moved to Inactive Roll 7

Total Losses 12

Total Active Members as of December 31, 2020

Female 89

Males 62

Total Members 151

Baptisms 0

2020 Deaths in our Congregation

Gwen Thornton 4/20/20

Dave Harrison 5/16/20

Jan Johnston 7/2/20

Sally Weisenburger 9/21/20

Marilyn Johns 11/26/20

THE NECROLOGY REPORT

We are grateful for the devotion and service of members whose earthly tasks have been completed and who have joined the Church Triumphant during the past year.

We recall with love their work and worship, and we cherish our memory of them.

A Prayer in Remembrance

Everlasting God, creator of all living things, in our mortality we are born to this earth and live and breathe with other humankind. When our mortality ceases, we take our place in the Church Triumphant with those who have entered before us.

"With believers in every time and place, we rejoice that nothing in life or in death can separate us from the love of God in Christ Jesus our Lord."

Almighty God, You have joined us together in one communion and fellowship in the mystical body of Your Son, Christ our Lord. In this hour we pause in gratitude as we remember those loved ones in our church family, who by life and deed remained faithful in service to our Lord Jesus Christ. We especially want to remember these named persons who in this past year have entered the Church Triumphant. We give thanks for the lives of these departed saints and the blessings they shared with us.

We offer this prayer through Jesus Christ our Lord, who with You and the Holy Spirit lives and reigns, one God, in glory everlasting. Amen.

From A Brief Statement of Faith - Presbyterian Church (U.S.A.)

2020 Deaths in our Church Membership

Gwen Thorton, April 20, 2020

Dave Harrison, May 16, 2020

Jan Johnston, July 2, 2020

Sally Weisenburger, September 22, 2020

Marilyn Johns, November 26, 2020

A Moment of Silence

2020 Nominating Team Report for Ruling Elders and Deacons for the Class of 2023.

Thanks to a great Committee, Nominations for 2021:

Elders:

Marge Havens

David Stevens

Doug Lapp

Jeff Ellis

Deacons:

Eric Jarman

Sandy Thompson

Linnet Stevens

Landis Anderson

The Nominating Team recommended, and the Session approved on May 17, 2020 to recommend to the Congregation for their approval to change the number of each class of Ruling Elders and Deacons from 4 to 3 beginning with the Class of 2024. The Class of 2024 will be nominated in spring of 2021.

2020 Annual Report – Worship and Music Team

Team Members: Allan Riggs, Andrew Miller, Minister, Kim DeWitt, Mary Jo Cox, Wilson Gyasi, and Martha Riggs.

Worship and Music oversees our church's music programs and worship services. Included are the bell choir, chancel choir, communion, ushers and acolytes, baptisms, weddings and funerals.

Worship in 2020 was different from other years due to the Coronavirus Pandemic. Restrictions affected weddings and funerals held at our church. The Bell Choir and Chancel Choir stopped meeting. Although things were different and we missed doing some worship activities like meeting with other churches in the park, we still worshiped together each week, some weeks in-person and others virtually. Members continued to care and pray for others.

We switched from in-person worship services to streamed, on-line services beginning March 17, 2020. This lasted until September 13 when we met for an outside service and congregational meeting. In-person services continued with socially distanced seating and masks required for everyone. Streamed services continued each week, accessed through Facebook or the church website. As COVID 19 numbers started increasing in the fall, we returned to only on-line streamed services beginning November 22, 2020. This plan is in place through January 17, 2021.

Mary Jo Cox provided an on-line music service for several Wednesdays. Andrew Miller provided an on-line prayer service for several Thursdays.

Several members helped lead in-person and on-line worship. Gil Rau choir members recorded anthems on video which were played during services. The entire Cox family enhanced services with their musical talents many times. Thank you to everyone's contribution throughout this past year.

Respectfully submitted,

Martha Riggs

Isabella Child Development Center

Annual Report January 2021

We currently have 15 children enrolled in preschool. Fewer children were enrolled this year following Michigan licensing recommendations due to COVID-19. All children are enrolled in our four-year-old program and come Monday through Thursday. Half attend in the mornings and the other half attend in the afternoons. To enroll their children, families must meet eligibility requirements including income guidelines.

We use the HighScope Preschool Curriculum which supports children's development and learning in math, literacy, science, social studies, and the arts as well as social-emotional development. Children participate in a variety of activities in large and small groups and individually. We play outside daily.

This year we have started taking weekly walking field trips to Chipp-A-Water Park, Veit's Woods, Mill Pond Park, and around the neighborhood. Each week we also plan a learning activity children complete while out and about. Children enjoy these Thursday walks and talk about them often.

Funding for the preschool comes from the state Great Start Readiness Program grant and The Thrift Shop. We also receive a great deal of support from First Presbyterian Church. So, thank you!

In addition to reducing our enrollment, other practices were changed or added due to COVID-19. We have limited parental access to the Church and classroom. Daily cleaning protocols have been added to disinfect and sanitize the classroom and hall space we use. Both children and teachers were masks while indoors except for snack time.

Our current ICDC Board Members are Holly Hoffman (Chair), Megan Goodwin (ICDC Treasurer), Mickey Claus (Secretary), Tom Moffit (Thrift Shop Treasurer), Pam Hansen, Karen Lee, Megan Moreno, Sandy Warriner, Denise Isenbarger, and Desirea Woodworth (Parent Rep.).

Current teaching staff includes Joyce Neyer, Lead Teacher/Director and Skylia Ginzel, Associate Teacher.

Discipleship and Spiritual Formation Team 2020 Annual Report

The members of the Discipleship and Spiritual Formation Team are: Bob Berryman, Megan Goodwin, Martha Riggs, Shari Lowe, and Doug Lapp (Chair).

The following activities took place, in-person, for the first 10 weeks of 2020. When state emergency orders limited in-person activity DSFT activities were discontinued or modified to occur virtually. Notations are made below.

- “Children and Worship,” a multi-age program, for our Pre School thru 5th grade was held for the first 10 weeks of 2020. Our children start out in the sanctuary and then go as a group down to the “Children’s Worship Center” to continue their learning. They hear a story presented by the Storyteller and then break up into smaller groups for further extension. When worship moved online in mid-March, families were invited to join regular worship via the FPC web page or through Facebook.
- We continued our PrayGround, located in the sanctuary, for children to use prior to leaving at the blessing, for Children and Worship or the Nursery. This space makes a statement that we are inviting and that all are welcome in God’s house. It allows the parents to have a space where children can be comfortable in worship. When in-person worship resumed at reduced capacity in September, the PrayGround was removed due to the need for social distancing. The PrayGround will return when in person worship at full-capacity is possible.
- We utilize a full-time Nursery Caregiver on Sunday mornings, to facilitate the safety, continuity, and reliability of those who care for our youngest members. Nursery care has not been available since the start of the pandemic.
- Youth Group and Confirmation Class met every other week until the start of the pandemic.
- Despite the pandemic, we continued to provide family activity packets to celebrate the church seasons. These were provided virtually or mailed to those who were not online.
- Cluster Groups were established during the pandemic for support, encouragement, and study. There are four Cluster Groups meeting: two walking groups, a book group, and an outreach group to Vowels Elementary School. Each Cluster Group is made up of four to six people.

PRESBYTERIAN WOMEN
Governing Board Report 2020

Presbyterian Women is a term applied to all women and young adults in the church. PW, as it is called, works together on various projects and events throughout the year to provide support to the local community and to the church worldwide. PW is overseen by an elected board which meets the first Wednesday of the month. The 2020 board members were:

Moderator- Pam Baker
Treasurer- Linda Rose
Secretary- Martha Riggs
Members-at-Large: Carolyn Monahan
Lois Miller
Sheli Rhodes

Anyone with ideas or suggestions for PW is welcome to attend a meeting. Or come check us out if you are just curious about what we do...

This year PW was unable to perform any of our regular duties due to the church being closed for COVID-19. We will hopefully be able to resume our operations at some point this year.

Respectfully submitted,

Pam Baker, Moderator

PW of FIRST PRESBYTERIAN CHURCH of MT PLEASANT
Financial Statements

Income Statement

Receipts:

Rummage Sale	\$10.00
Birthday Offering	\$0.00
Thank Offering	\$0.00
Least Coin	\$0.00
Weddings/Funerals	\$0.00
Luncheons & Suppers	\$267.75
Total Receipts to Checking:	\$277.75

Interest on Savings \$0.43

Total Receipts: \$278.18

Expenses/Disbursements:

PresbyteryPW-Mission Pledge	\$880.00
Birthday Offering	\$0.00
Thank Offering	\$0.00
Least Coin	\$0.00
*Mission: Local	\$200.00
Rummage Sale	\$0.00
Weddings/Funerals	\$0.00
Luncheons & Suppers	\$67.36
Magazines (These Days)	\$24.95
Misc/Supplies/Postage	\$0.00
Total Expenses/Disbursements:	\$1,172.31 "
*Summer Lunch Prog.	\$200.00

"Balance Sheet as of December 31, 2020"

Assets:

Checking Account	\$323.32
Savings Account	\$102.07
Total Assets:	\$425.39

Liabilities:

Total Liabilities: \$0.00

PW Equity:

Equity	\$425.39
Total Liabilities & Equity:	\$425.39

FIRST PRESBYTERIAN CHURCH
BOARD OF DEACONS
ANNUAL REPORT 2020

MISSION: It is the duty of deacons, first of all, to minister to those who are in need, to the sick, to the friendless, and to any who may be in distress both within and beyond the community of faith. They shall assume such other duties as may be delegated to them from time to time by the session.

Members: 2020: Nancy Enders, Scott Brigham, Eric Jarmen, Sandy Thompson; **2021:** Cam Ellis, Cyndy Abbott, Allan Riggs, Sheri Loubert; **2022:** Barb Lindley, Karen Hutslar, Nancy Wilson, Sue Courington

Due to the COVID-19 pandemic, our usual activities related to caring for our congregation with fellowship, hospitality, care and nurture were altered. We accomplished the following (with other members' help) this year, from **January through February:**

- Organized and provided volunteers to serve as greeters, hosts for fellowship on Sundays.
- Provided and/or assisted in the meal planning, prep, serving and clean-up for the following: lunch on the first Sundays of the month.
- Set up communion the first Sunday of each month.
- Worked for two weeks with ICRH to assist with hosting the rotating homeless shelter.

From **March through December**, the Deacons activities included:

- Called to check on homebound members every month.
- Expanded sending bulletins, along with a personal note via email or paper mail to all members of the church.
- Assisted with serving the Scheide's take-out meals in the church parking lot this summer.
- Communicated through email and Zoom meetings in April and September.
- Assisted with Christmas Outreach by sorting and distributing donated hats, mittens and gloves to the community.
- Baked and distributed Christmas cookies to 15 homebound members.

Our priority for 2020 was to focus on the care of our members with phone and email contact. We have strived to accomplish that.

The Deacons want to express their thanks to all members of the congregation who helped and supported us in our efforts this past year. I would like to extend my personal thanks to all of the Deacons for their dedication, care, and support this past year.

Respectfully Submitted,

Sheri Loubert

Deacon Moderator

First Presbyterian Church

Board of Deacons

Fellowship Fund

Deacons Restricted/Reserve Accounts

2153000 - Fellowship Fundraising Balance	\$1,299.70
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2253001 - Food Ministry Balance	\$2,304.38
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(funds reserved for summer lunch program)

Total Restricted/Reserve Accounts Balance	\$3,604.08
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**First Presbyterian Church
Personnel Team
Annual Report for 2020**

Team Members include John Monahan, Martha Riggs, Dave Patton, Mary Lu Yardley, Megan Goodwin and Pastor Andrew Miller (ex-officio member).

Due to financial concerns we had to let our Bookkeeper Denise Isenbarger go. She served 12 faithful years in that position.

Pastor Andrew meet with and check-in with the staff on a regular basis through the pandemic.

We are thankful for God's abiding presence through the employment of the following people at our church:

- ❖ Reverend Andrew Miller - Pastor
- ❖ Dr. Mary Jo Cox - Coordinator of Worship & the Arts/Keyboardist
- ❖ Eric Jarman - Administrative Assistant
- ❖ John Loubert - Sexton
- ❖ Nick Baker - Youth Technology Team Leader
- ❖ Jill Weathers - Sunday Morning Childcare Provider (until the pandemic hit)
- ❖ Mark Cox – Handbell Director
- ❖ David Patton – Treasurer
- ❖ Martha Riggs - Clerk
- ❖ Volunteer Bookkeepers- Peter Loubert and Kim Lapp

Respectfully submitted,

Personnel Team

**Outreach, Social Justice and Peacemaking
First Presbyterian Church
Mt. Pleasant, MI
Annual Report 2020**

The Outreach, Social Justice and Peacemaking (OSJP) Team promotes the congregational participation in local, regional and international matters of justice and peace, seeking to speak for and uphold the marginalized.

2020 Activities Included:

Christmas Outreach	SERRV Sale
Rosebush Manor	Nutrition Club
Food Pantry	Pull Tabs for Ronald McDonald House
Gas Cards	Rotating Homeless Shelter
Infant Pantry	Strickler Non-Profit Center
Special Offerings	Summer Lunch Program
Noisy Offering	
Lunch for Vowles Elementary Teachers and Staff	

The Team expects to continue these activities plus more in 2021.

Respectfully submitted,
OSJP TEAM

ANNUAL REPORT 2020

COLUMBARIUM AND MEMORIAL GARDEN

First Presbyterian Church

Mount Pleasant, MI

Committee Members: Reverend Andrew Miller, Jim Bidwell, Kim Lapp, Carolyn Monahan, Richard and Joyce Nesbit and Wendy Shugert

Beginning Balance: \$2,298.63

Ending Balance: \$2,298.63

Name Plates

Armento replaced all of the name plates including the blank plates because they were pitting and rusting.

Missing Cap

The top of the new columbarium unit isn't the same as our original unit. Armento is working on a solution.

Memorial Garden

The garden was tended by Kim again this year; what a beautiful job she does! Mary Nichol and her sister donated a rose bush in honor of their mother whose ashes are inurned in our columbarium. Flower pots were planted in front of the Church and columbarium area by Carolyn and Wendy. Mary Nichol and Doug and Kim Lapp decorated the columbarium area at Christmas time. Thank you all for your work.

Respectfully submitted,

Wendy Shugert

Stewardship and Finance Team

2020 Annual Report

The Stewardship and Finance Team for 2020 consisted of Treasurer, David Patton, Kim Lapp, Chair, Mary Lu Yardley, Tom Miles, Pete Loubert, Paul Klunzinger, and Pastor, Andrew Miller. Thank you for all their participation.

Pledges for 2020 as of 12/30/20 are \$213,070, This is an increased from the previous year of \$10,742. Non-pledge offerings are anticipated to be \$6,000. Total expenses are budgeted at \$230,161.07. We will have another balanced budget year.

Following of the recommendation of the Personnel team and approved by Session, the bookkeeper position was replaced with a 3 member volunteer team. Current volunteers are, Dave Patton, Pete Loubert and Kim Lapp.

An annual review of the financial statements for FPC for the calendar year 2019 was conducted by Paul Klunzinger. Based on this review, the financial statements accurately represent the Assets and Liabilities and the income and expenses for the year ended for December 31, 2019, of the First Presbyterian Church, Mt. Pleasant.

We truly thank the congregation for their continued financial support. To those who increased or sustained your pledge we are especially grateful. Please keep us in your prayers so that we may be careful stewards of your money.

Prayerfully yours,

Mary Lu Yardley

Chair, Stewardship and Finance Team

First Presbyterian Church
Sabbatical Team Report
2020 Annual Report

The Sabbatical Team had many meetings in 2020 to complete a Lilly Foundation grant proposal for funding a congregational and ministerial renewal leave. This included several meetings to obtain congregational input and support, as well as surveys of the congregation. The team is pleased to report that renewal leave has been approved and funded for a total of \$50,000. Grant funds will cover expenses for renewal activities of Andrew Miller, as well as expenses for renewal activities of the congregation, and a retreat to bring the ideas and experiences of Andrew and the congregation together at the end of the renewal leave.

The original schedule called for the renewal leave to take place in summer of 2021. Because of uncertainties created by the global COVID-19 crisis, the team is proposing a 9-month postponement of leave activities to minimize the likelihood of problems that could interfere with the leave. Under the revised schedule the leave will take place during the 12-week period starting March 14, 2022. The Sabbatical Team expects full approval of the Lilly Foundation for the revised schedule.

Themes for the renewal leave/sabbatical are:

- Mindfulness
- Recognizing the presence of God
- Journaling
- Prayer
- Exploring different places of worship

Benefits of the renewal leave/sabbatical for Andrew and the congregation are expected to be:

- Spiritual growth
- Renewal
- Discovering new ways of nurturing the community of faith
- Discovering where God is at work in our lives and throughout the church

Andrew’s timeline for the renewal leave are summarized as follows:

Activity	Dates
Sabbath Time (alone and with family)	March 14 - 27, 2022
Pilgrimage on the Camino de Santiago, Northern Spain	March 28 - May 10
Family Vacation in Spain	May 11 – 25
Domestic Travel and Extended Family Time	May 26 – June 1
Reflection and Preparation for Return to Pastoral Duties	June 2 - 11
Return to the Pulpit at FPCMP	June 12, 2022

The Sabbatical Team looks forward to finalizing plans in 2021.

Sabbatical Team Members:

Megan Goodwin, Peter Loubert, Tom Miles, Andrew Miller, Carolyn Monahan, Allan Riggs and Sallie Scheide

Annual Report 2020
House and Grounds Team

Accomplishments:

1. Purchased a zero turn lawnmower from part of a gift of \$15,000.00 for House and Grounds needs. New lawnmower completes cutting the lawn in half the time.
2. There was a water leak in the Fellowship Hall due to a crack in the wall next to a window. Ayers Basement Systems repaired the leak, and we repaired the inside wall.
3. Jeff Ellis has reconfigured the alcove next to the north door to the balcony: he has set up and repaired the bank of cabinets along the north wall; relocated the light switch for the alcove and balcony; and is in the process of repairing the trapdoor to the belfry and painting the room.
4. New parking lot lights have been installed.
5. Insurance policies have been scrutinized and found to be in good order except for the value of the Cassavant organ which is approximately \$635,000.00. It is now covered under the umbrella policy.

Major Tasks

1. Water leakage in the yellow classroom was found to be caused by a non-working check valve. The window well in the choir room also needs a check valve and a reinstated drain system. We need to replace those valves and assure the working of the entire drainage field in the spring. We have a company that says it can do it as soon as the covid restrictions allow it.
2. The Fellowship Hall window wells need covers and painting and the walls need touchup.
3. Repair ceiling and walls in the balcony.
4. Kitchen certification
5. Repair the railing at the main entrance.

Prioritized House and Grounds Items for which considerable money is needed

We received a \$15,000.00 donation for House and Grounds needs. Part has been spent for the lawnmower.

1. Repair yellow classroom drain and other drains and drain field to prevent flooding. No estimate as yet.
2. Resurface the parking lot. No estimate as yet.

Other Items not prioritized because more information is needed:

- A. -Roof will need to be replaced at some point, especially over the sanctuary:
Should begin a designated fund to pay for it.
- B. -Painting of the exterior of the building: Should begin a designated fund to pay for it.
- C. -Replace or cover the asbestos tiles in the choir room and the hallways of the basement as well as

replacing the carpet in each of the classrooms and nursery in the basement: Need to wait until water in the basement has been taken care of before deciding how to proceed. Currently some tiles in the hall are coming loose.

D. -install a fire protection system in the Fellowship Hall kitchen

E. -Replace the exhaust system over the ovens and stove in the Fellowship Hall kitchen

F. -Purchase a generator for Sanctuary and Fellowship Hall

April 15, 2020

First Presbyterian Church
1250 Watson Road
Mt. Pleasant, Michigan 48858

RE: 2019 Year End Financial Statements

To the Members of First Presbyterian Church:

I have reviewed the financial statements of First Presbyterian Church which comprise the Balance Sheet as of December 31, 2019, and the Income and Expense statement for the year then ended and other evidence and explanatory information.

Managements Responsibility for the Financial Statements

Management is responsible for the preparation of these statements that give a true and fair view of the financial position and financial performance of First Presbyterian Church in accordance with Accounting Standards.

Auditor's Responsibility

My responsibility is to express an opinion of these financial statements based upon my review. My review included such test of the evidence in support of the amounts disclosed on the statements as I felt necessary including bank and financial institution records, and payroll tax documents. In addition, I corresponded with Denise Isenbarger about matters which needed further explanation.

Opinion

Based upon my review, it is my opinion that the financial statements accurately represent the Assets and Liabilities and the Income and Expenses for the year ended December 31, 2019, of First Presbyterian Church.

My sincere thank you to Denise Isenbarger for her prompt provision of information regarding my review. As there were only two minor insignificant changes, Denise fulfilled her responsibility as Bookkeeper very well. Thank you Denise for your service!

A handwritten signature in black ink, appearing to read "Paul Klunzinger", written in a cursive style.

Paul Klunzinger, Retired Accountant

First Presbyterian Church
Balance Sheet Prev Year Comparison
 As of December 31, 2020

	Dec 31, 20	Dec 31, 19
ASSETS		
Current Assets		
Checking/Savings		
1011500 · IB&T Checking Account	124,263.55	42,184.20
1011510 · Petty Cash	50.00	50.00
1011515 · IB&T Savings Account	58,562.64	58,457.63
Total Checking/Savings	182,876.19	100,691.83
Other Current Assets		
1011800 · Presbyterian Investment & Loan	72,055.35	72,204.29
Total Other Current Assets	72,055.35	72,204.29
Total Current Assets	254,931.54	172,896.12
TOTAL ASSETS	254,931.54	172,896.12
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
1012120 · FICA Taxes Payable	1,087.92	0.00
1012140 · State Taxes Payable	827.13	0.00
1012160 · Cash Clearing	1,385.18	1,385.38
1012170 · Pledges Paid in Advance	2,455.00	13,220.00
Total Other Current Liabilities	5,755.23	14,605.38
Total Current Liabilities	5,755.23	14,605.38
Long Term Liabilities		
Prof Dev / Sabbatical Reserve	2,183.17	0.00
Restricted/Reserve Accounts		
Lilly Foundation Grant		
Pastoral Expenses		
Travel Expenses		
2263111 · Airfare	7,385.00	0.00
2263112 · Automobile	2,007.00	0.00
2263113 · Ground Transportation	2,685.00	0.00
Total Travel Expenses	12,077.00	0.00
2263120 · Meals and Lodging	13,936.00	0.00
2263140 · Books	53.00	0.00
2263150 · Telephone	147.00	0.00
2263170 · Equipment and Supplies	263.00	0.00
2263180 · Other	3,040.00	0.00
2263200 · Estimated Tax Liability	9,633.00	0.00
Total Pastoral Expenses	39,149.00	0.00
Congregational Expenses		
Pulpit Supply / Staff		
2263311 · Honoraria	6,200.00	0.00
2263312 · Travel and Lodging	4,883.00	0.00
2263313 · Benefits	2,000.00	0.00
Total Pulpit Supply / Staff	13,083.00	0.00
2263320 · Congregational Events	1,080.00	0.00
2263330 · Congregational Activities	454.00	0.00
2263340 · Other	-3,766.00	0.00
Total Congregational Expenses	10,851.00	0.00
Total Lilly Foundation Grant	50,000.00	0.00

First Presbyterian Church
Balance Sheet Prev Year Comparison
 As of December 31, 2020

	Dec 31, 20	Dec 31, 19
Columbarium		
2293000 · Columbarium Memorial Garden	2,298.63	2,298.63
Total Columbarium	2,298.63	2,298.63
Evangelism & Communication Team		
2281000 · Apparel	5.00	5.00
Total Evangelism & Communication Team	5.00	5.00
Finance Team		
2133000 · Kroger Cards	973.10	960.17
Total Finance Team	973.10	960.17
Spiritual Formation Team		
2063000 · Youth Special Projects	2,655.92	2,655.92
2067000 · CE Mission Projects	76.97	76.97
2067078 · Children's Offering	32.00	32.00
2069000 · J-Walker		
2069001 · SpringHill	271.00	271.00
2069002 · J- Walker Activites & Events	453.59	453.59
Total 2069000 · J-Walker	724.59	724.59
2163000 · Library	105.00	105.00
2202000 · Camp Conference	11.00	11.00
2208003 · Family Ministry Grant		
2208004 · Seasonal Activities	500.00	500.00
2208003 · Family Ministry Grant - Other	79.86	79.86
Total 2208003 · Family Ministry Grant	579.86	579.86
2211063 · Children In Worship	241.55	241.55
2213000 · Campus Ministries (Presbytery)	26.06	26.06
2213004 · UKIRK/College Ministry	39.38	39.38
2214609 · Children and Youth Scholarships	870.00	870.00
2303000 · Church School	65.02	65.02
Total Spiritual Formation Team	5,427.35	5,427.35
House and Grounds Team		
2103000 · Church Sign	1,127.44	1,127.44
2353000 · Classroom Renovation	2,567.84	2,567.84
2403000 · Building Renovation	100.00	100.00
2403820 · Waterproofing Project	0.00	110.27
2404920 · Oven Fund	5,480.90	5,480.90
2405000 · Capital Campaign	1,105.87	1,105.87
2417000 · General Operations	37.34	37.34
2417100 · Capital Improvements	12,914.62	14,264.50
House and Grounds Team - Other	440.02	440.02
Total House and Grounds Team	23,774.03	25,234.18
Memorial		
2083000 · Memorial	6,221.46	2,530.00
Total Memorial	6,221.46	2,530.00
Outreach & SJP Team		
2023000 · One Great Hour	35.00	0.00
2033000 · Peacemaking	664.08	600.33
2053000 · Equal Exchange Coffee Fund	448.64	336.34
2125017 · Summer Lunch Program	3,225.00	280.00

First Presbyterian Church
Balance Sheet Prev Year Comparison
As of December 31, 2020

	Dec 31, 20	Dec 31, 19
2134678 · Cap Camp Tithe Local Missions		
2134677 · Surplus Tithe Local Missions	320.47	288.65
2134678 · Cap Camp Tithe Local Missions - Other	70.00	0.00
Total 2134678 · Cap Camp Tithe Local Missions	390.47	288.65
2143000 · Mobile Food Pantry	0.00	1,284.16
2143079 · Homeless Shelter	128.76	486.49
2134679 · Local Missions	1,663.35	63.35
2150000 · SERV	116.42	116.42
2345410 · Communion	18.51	8.51
Total Outreach & SJP Team	6,690.23	3,464.25
Worship & Music Team		
2093000 · Organ	3,999.80	3,419.80
2093010 · Flower Fund	700.76	566.76
2113000 · Gil and Elinor Rau Scholarship	3,175.99	3,465.99
2203000 · Music Instr Maintenance	120.00	195.00
2203414 · Classics @ The Presby	1,910.84	1,894.84
2271219 · Music Memorial	1,825.04	1,825.04
2283000 · Music Dir Special Projects	2,332.46	2,389.95
2323000 · Handbells	1,269.05	938.02
Total Worship & Music Team	15,333.94	14,695.40
2073000 · Technology Team		
2073001 · Youth Tech Leader-Multimedia	850.00	850.00
2073000 · Technology Team - Other	654.82	1,077.46
Total 2073000 · Technology Team	1,504.82	1,927.46
2193000 · Scholarship Fund	2,995.24	2,995.24
2233000 · Seminary Students	1,686.89	1,686.89
2253000 · Deacons		
2253001 · 2253001 - Food Ministry	2,304.38	0.00
2153000 · Fellowship Fundraising	1,299.70	1,876.49
Total 2253000 · Deacons	3,604.08	1,876.49
Total Restricted/Reserve Accounts	120,514.77	63,101.06
Total Long Term Liabilities	122,697.94	63,101.06
Total Liabilities	128,453.17	77,706.44
Equity		
General Fund	94,428.24	87,575.26
Net Income	32,050.13	7,614.42
Total Equity	126,478.37	95,189.68
TOTAL LIABILITIES & EQUITY	254,931.54	172,896.12

First Presbyterian Church
Income/Expense Report
 January through December 2020

	Jan - Dec 20	Budget
Ordinary Income/Expense		
Income		
Offerings		
1013210 · Current Year Pledges	214,443.09	202,328.00
1013220 · Prior Year Pledges	100.00	500.00
1013230 · Non-Pledge Contributions	15,438.98	6,000.00
1013240 · Loose Offering	487.51	5,000.00
1013265 · Children's Offering	0.00	0.00
Total Offerings	230,469.58	213,828.00
Misc. Income		
1013201 · Initial Offering Envelopes	215.00	291.67
1013301 · Interest Checking	62.10	20.38
1013302 · Interest Gold	105.01	100.00
1013306 · Per Capita Payment	3,945.77	3,000.00
1013307 · Riverside Energy	492.41	750.00
1013309 · Building Rent/Use Fees	20.00	1,500.00
1013311 · Interest PCUSA ILP	999.91	500.00
Total Misc. Income	5,840.20	6,162.05
Total Income	236,309.78	219,990.05
Gross Profit	236,309.78	219,990.05
Expense		
Minister		
1115005 · SECA Allowance	4,670.28	4,670.28
Effective Salary		
1115001 · Salary	34,369.68	34,369.66
1115003 · Housing Allowance	24,099.96	24,100.00
1115016 · 403 B Contributions	3,306.00	3,306.00
Insurance		
1115014 · Family Dental	1,632.36	1,632.36
1115015 · Life Insurance	789.48	790.00
1115002 · Vision	157.44	157.44
Total Insurance	2,579.28	2,579.80
Total Effective Salary	64,354.92	64,355.46
Professional Expenses		
1115019 · Church-Related Travel	422.89	1,200.00
1115017 · Professional Development	2,700.00	2,700.00
1115018 · Head of Staff Business Expense	92.00	700.00
Total Professional Expenses	3,214.89	4,600.00
PCUSA Board of Pension Benefits		
1115011 · Major Medical	16,152.68	16,088.87
1115012 · Death & Disability	646.11	643.55
1115013 · Retirement Pension	7,107.22	7,079.10
Total PCUSA Board of Pension Benefits	23,906.01	23,811.52
Total Minister	96,146.10	97,437.26
Administrative Team		
1014234 · Gifts	0.00	
1014201 · Secretary	2,539.08	3,819.00
1014211 · Office Finance Supplies	1,030.43	2,000.00
1014212 · Reference Materials	0.00	300.00
1014216 · Internet Exp	878.46	1,139.76
1014221 · Annual Report State of MI	20.00	20.00
1014222 · Photocopying	1,348.92	1,350.00
1014224 · Postage	330.00	400.00
1014230 · Telephone	882.61	350.00
1014231 · Session	304.52	200.00
Total Administrative Team	7,334.02	9,578.76
Finance Team		
1014501 · Bookkeeper	2,775.71	1,874.66
1014511 · Pledge Envelopes	0.00	100.00
1017000 · Payroll Taxes	4,570.81	5,000.00
1017010 · Database Programming	647.88	600.00
Total Finance Team	7,994.40	7,574.66

First Presbyterian Church
Income/Expense Report
 January through December 2020

	Jan - Dec 20	Budget
Stewardship Team		
1014521 · Stewardship & Bank Fee Expenses	0.00	250.00
Total Stewardship Team	0.00	250.00
Worship and Music Team		
1014319 · Instrument Maintenance	740.40	1,000.00
1014229 · Co-Ordinator Worship.The Arts	25,668.24	25,668.32
1014308 · Pulpit Supply	0.00	500.00
1014309 · Supply Organist	0.00	500.00
1014311 · New Music	139.55	100.00
1014313 · Handbell Director	360.00	1,000.00
1014323 · Acolytes	0.00	25.00
1014324 · Sanctuary Supplies	485.47	150.00
1014326 · Communion	0.00	15.00
1014709 · Baptism	0.00	75.00
Total Worship and Music Team	27,393.66	29,033.32
House and Grounds Team		
1014401 · Custodian-Regular Salary	26,346.13	26,241.00
1014405 · Mileage	52.90	200.00
1014410 · Supplies	408.08	1,100.00
1014411 · Maintenance & Repairs	3,532.80	5,000.00
1014415 · Utilities		
1014416 · Natural Gas	5,980.41	8,000.00
1014417 · Electric	4,815.12	6,300.00
1014418 · Trash Service	827.52	800.00
1014419 · Water/Sewer	1,809.31	2,000.00
Total 1014415 · Utilities	13,432.36	17,100.00
1014421 · Insurance	9,205.50	10,500.00
1014425 · Snow Removal	905.00	2,000.00
Total House and Grounds Team	53,882.77	62,141.00
Outreach/SJP Team		
1014921 · General Assembly-Mission	597.00	597.00
1014923 · Presbytery-Mission	1,463.00	1,463.00
1014924 · Per Capita	4,727.00	4,727.00
Total Outreach/SJP Team	6,787.00	6,787.00
Technology Team		
1014100 · Youth Tech Team Leader	660.00	720.00
1014314 · Copyright Blanket	2,827.46	650.00
Total Technology Team	3,487.46	1,370.00
Spiritual Formation Team		
1014711 · Curriculum	0.00	50.00
1014712 · Supplies	35.00	75.00
1014722 · Promotion	113.59	100.00
1014731 · Spec Prjct Discplshp Building	689.65	500.00
1014739 · Child Care Provider	180.00	810.00
1015037 · MS Confirmation	0.00	75.00
Total Spiritual Formation Team	1,018.24	1,610.00
Evangelism & Communication Team		
1014822 · Evangelism Activities	0.00	150.00
1014824 · Communication & Advertising	216.00	200.00
Total Evangelism & Communication Team	216.00	350.00
Total Expense	204,259.65	216,132.00
Net Ordinary Income	32,050.13	3,858.05
Net Income	32,050.13	3,858.05

First Presbyterian Church Mt Pleasant Annual Budget for 2021

01/19/21

Cash Basis

	Jan - Dec 21
Ordinary Income/Expense	
Income	
Offerings	
1013210 · Current Year Pledges	212,770.00
1013220 · Prior Year Pledges	500.00
1013230 · Non-Pledge Contributions	6,000.00
1013240 · Loose Offering	5,000.00
	224,270.00
Total Offerings	224,270.00
Misc. Income	
1013201 · Initial Offering Envelopes	291.67
1013301 · Interest Checking	50.00
1013302 · Interest Gold	100.00
1013306 · Per Capita Payment	3,000.00
1013307 · Riverside Energy	350.00
1013309 · Building Rent/Use Fees	1,000.00
1013311 · Interest PCUSA ILP	800.00
	5,591.67
Total Misc. Income	5,591.67
Total Income	229,861.67
Gross Profit	229,861.67
Expense	
Minister	
1115005 · SECA Allowance	4,817.98
Effective Salary	
1115001 · Salary	36,323.59
1115003 · Housing Allowance	24,100.00
1115016 · 403 B Contributions	3,306.00
Insurance	
1115014 · Family Dental	1,609.08
1115015 · Life Insurance	790.00
1115002 · Vision	157.44
	2,556.52
Total Insurance	2,556.52
Total Effective Salary	66,286.11
Professional Expenses	
1115019 · Church-Related Travel	1,200.00
1115017 · Professional Development	2,700.00
1115018 · Head of Staff Business Expense	700.00
	4,600.00
Total Professional Expenses	4,600.00
PCUSA Board of Pension Benefits	
1115011 · Major Medical	17,897.25
1115012 · Death & Disability	662.86
1115013 · Retirement Pension	5,634.31
1115020 · Temporary Disability Plan	331.43
	24,525.85
Total PCUSA Board of Pension Benefits	24,525.85
Total Minister	100,229.94

First Presbyterian Church Mt Pleasant Annual Budget for 2021

01/19/21

Cash Basis

	Jan - Dec 21
Administrative Team	
1014201 · Secretary	3,933.45
1014211 · Office Finance Supplies	2,000.00
1014212 · Reference Materials	300.00
1014216 · Internet Exp	1,140.00
1014221 · Annual Report State of MI	20.00
1014222 · Photocopying	1,350.00
1014224 · Postage	400.00
1014230 · Telephone	720.00
1014231 · Session	200.00
Total Administrative Team	10,063.45
Finance Team	
1014511 · Pledge Envelopes	100.00
1017000 · Payroll Taxes	5,000.00
1017010 · Database Programming	720.00
Total Finance Team	5,820.00
Stewardship Team	
1014521 · Stewardship & Bank Fee Expenses	250.00
Total Stewardship Team	250.00
Worship and Music Team	
1014319 · Instrument Maintenance	1,000.00
1014229 · Co-Ordinator Worship.The Arts	26,438.37
1014308 · Pulpit Supply	500.00
1014309 · Supply Organist	500.00
1014311 · New Music	100.00
1014313 · Handbell Director	1,000.00
1014323 · Acolytes	25.00
1014324 · Sanctuary Supplies	150.00
1014326 · Communion	15.00
1014709 · Baptism	75.00
Total Worship and Music Team	29,803.37
House and Grounds Team	
1014401 · Custodian-Regular Salary	27,028.52
1014405 · Mileage	200.00
1014410 · Supplies	1,100.00
1014411 · Maintenance & Repairs	5,000.00
1014415 · Utilities	
1014416 · Natural Gas	8,000.00
1014417 · Electric	6,300.00
1014418 · Trash Service	800.00
1014419 · Water/Sewer	2,000.00
Total 1014415 · Utilities	17,100.00
1014421 · Insurance	12,000.00
1014425 · Snow Removal	2,000.00
Total House and Grounds Team	64,428.52
Outreach/SJP Team	
1014921 · General Assembly-Mission	597.00
1014923 · Presbytery-Mission	1,463.00
1014924 · Per Capita	4,601.60
Total Outreach/SJP Team	6,661.60

First Presbyterian Church Mt Pleasant Annual Budget for 2021

	Jan - Dec 21
Technology Team	
1014100 · Youth Tech Team Leader	720.00
1014104 · Online Communication and Media	480.00
1014314 · Copyright Blanket	700.00
Total Technology Team	1,900.00
Spiritual Formation Team	
1014711 · Curriculum	50.00
1014712 · Supplies	75.00
1014722 · Promotion	100.00
1014731 · Spec Prjct Disclshp Building	500.00
1014739 · Child Care Provider	810.00
1015037 · MS Confirmation	75.00
Total Spiritual Formation Team	1,610.00
Evangelism & Communication Team	
1014822 · Evangelism Activities	150.00
1014824 · Communication & Advertising	200.00
Total Evangelism & Communication Team	350.00
Total Expense	221,116.88
Net Ordinary Income	8,744.79
Net Income	8,744.79